


## **Important Instruction for Sponsoring Body/Trust**

FRC has sent login credential **only for** Trust/Sponsoring body **not for the institutes** running underneath the trust. Log-in credential for each institute will be generated by trust itself. For that:

1. Fill all the data under various heads in Sponsoring Body Module.
2. Update the Email ID and Mobile No. for each institute in **'INSTITUTE'** head under Trust Detail tab. Duplication of Email ID and Mobile No. is not allowed.
3. Accept the Declaration.
4. After giving Declaration **Email icon**  will pop up in the grid against each institute in **'INSTITUTIONS'** head.
5. Click on **Email icon provided** in the grid against each institute in **"INSTITUTIONS" head under "Trust Detail" tab** one by one.
6. Login credentials will be sent to each institute through registered Email Id and Mobile No. provided.
7. Refer Help Manual to create Institute Login. (Page No. 14 )